

## **POLICY OF BOOK BANK SCHEME**

### **Introduction:**

The Government College Borda has a fantastic library which provides a platform for collaborative and creative learning, exploring research, experiencing new ideas and building reading habit by a flexible space with a wide range of resources to support teaching and learning process. Services like Circulation service, Reference service, selective dissemination of information, Current Awareness Service, Internet service, Inter Library Loan, Book Bank services etc. are some of the best practices in this library to provide educational as well as informational support to its users. Providing more than existing resources to different users at the same time is a very challenging task for librarians. In most of the time, because of limited resources too users are deprived of their needs in appropriate time. To overcome this type of challenges, this library has been practicing some services which are reserved for economically weaker section members of a library. This type of services can be used to overcome challenges of providing Banking resources to needy users when there is need. Book service is one of the best practices which is offered for the members of economically weaker section. This service is not for all users. Users are selected on the basis of economic condition, caste, persons with disabilities, etc. The library has their library webpage on the College website which holds information about the Book Bank service.

### **Book Bank:**

Book Bank is a separate section in a library, where text book and other miscellaneous books can be reserved for some economically weaker sections of users. Main aim of setting up Book Bank is to encourage the economically weaker sections students by providing informational and educational assistance from the institute itself. In an academic institute, every user may not be economically rich. Users with sound finance can buy the books on their own but users with poor economic background can't afford to buy their required information sources. So, for their study materials, they have to totally



rely on the library. Practicing book bank services in library can help to overcome such a situation to some extent. Book Banks are developed for the upliftment of the economically weaker sections, differently abled and to reduce the rate of failure among them. We know that half of the India's population is not in a position to afford each and every sources of Information by their own. Since India is a developing country, majority of India's population is not economically rich and to support all the economically weaker section students Book Bank is a much demanded service.

#### **Users of book bank:**

The college library provide this service to economically weaker sections students, Persons with Disabilities etc. The philosophy behind Book Bank service is that Poverty shouldn't draw a limit for the education. In the College Library, needy users have to show their income certificate and caste certificate. Similarly differently abled have to produce Differently abled certificate as an evident of their economically weaker sections to get their Book Bank facility, with which they can borrow their required book for a semester.

#### **Book Bank Collection:**

The collection of library forms a sound foundation to provide efficient services to its users. The total collection of the Book Bank Books is 1815 books.

#### **Rules of Book Bank Scheme**

1. The library has book bank facilities for all the bonafide students of this College.
2. Each economically weaker section students and Persons with Disabilities students is issued 1-7 books with availability of books.
3. Book bank books are issued for a semester. A student has to apply in the prescribed form, available in the college library within the notified time limit.





4. The books available under this scheme are kept in the Book Bank Section.
5. Students have to enclose attested copies of income certificate, caste certificate, differently abled certificate and Marksheet.
6. One book per subject will be issued as per availability.
7. Before getting books issued, any mutilation or markings should be pointed out immediately by the users to the library staff and his/her initials be obtained there, otherwise the user shall be responsible for mutilation or markings discovered afterwards.
8. Book Bank Books will be issued free of cost for economically weaker sections students and Persons-with-Disabilities students.
9. Librarian reserves the right to recall any book/ library document issued to the members even prior to the due date of return.
10. The book must be returned on or before the last day of his / her theory examination of each semester. Delay in such case will be fined Rs. 1/- per book per day.

*B. Naik*

Ms. Bindiya Naik  
Librarian Gr. III

*P. Pravin V. Kamat*

Shri Pravin V. Kamat  
Librarian

Seen: *M. V. Madiwal*

(Dr. Gajanan V. Madiwal)

Principal

**PRINCIPAL**

Govt. College of Commerce and Economics  
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